

Appendix 2

Discretionary Fees and Charges within Development & Renewal

#	Dir	Service	Nature and policy of charging			Charge			
			Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 15/16 (£)	Proposed charge 16/17 (£)	% Change	Unit of charge
2.1 Planning									
1	D&R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy 2010 Business Collection	N	82.00	85.00	3.7%	Per Document
2	D&R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy 2010 Business Postage	N	87.00	90.00	3.4%	Per Document
3	D&R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy 2010 Resident Collection	N	52.00	55.00	5.8%	Per Document
4	D&R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy 2010 Resident Postage	N	56.00	60.00	7.1%	Per Document
5	D&R	Strategic Planning	Documents & Information	Local Plan Documents Managing Development Document 2013 Business Collection	N	110.00	115.00	4.5%	Per Document
6	D&R	Strategic Planning	Documents & Information	Local Plan Documents Managing Development Document 2013 Business Postage	N	117.00	120.00	2.6%	Per Document
7	D&R	Strategic Planning	Documents & Information	Local Plan Documents Managing Development Document 2013 Resident Collection	N	52.00	55.00	5.8%	Per Document
8	D&R	Strategic Planning	Documents & Information	Local Plan Documents Managing Development Document 2013 Resident Postage	N	60.00	65.00	8.3%	Per Document
9	D&R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy & Managing Development Document 2013 Business Collection	N	191.00	195.00	2.1%	Per Document
10	D&R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy & Managing Development Document 2013 Business Postage	N	200.00	205.00	2.5%	Per Document
11	D&R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy & Managing Development Document 2013 Resident Collection	N	103.00	105.00	1.9%	Per Document
12	D&R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy & Managing Development Document 2013 Resident Postage	N	111.00	115.00	3.6%	Per Document
13	D&R	Master Planning	Planning Briefs/Masterplans Copy	Planning Brief/ Master Plan	N	32.00	35.00	9.4%	Per Document
14	D&R	Planning	Planning Site History Package	Summary of Planning applications, appeals, Conservation area and listed building status.	N	56.00	60.00	7.1%	Per Site (One Address)
15	D&R	Planning	Pre-application	Scale B Minor Scale Development Meeting	N	775.20	785.00	1.3%	First Meeting
16	D&R	Planning	Pre-application	Scale B Minor Scale Development Meeting	N	397.20	405.00	2.0%	Follow-Up/ Subsequent Meetings.
17	D&R	Planning	Pre-application	Scale C Medium Scale Development Meeting	N	662.40	700.00	5.7%	Follow-Up/ Subsequent Meetings.
18	D&R	Planning	Pre-application	Scale C Medium Scale Development Meeting	N	1,386.00	1,405.00	1.4%	First Meeting
19	D&R	Planning	Pre-application	Scale D Major Scale Development Meeting	N	2,772.00	2,805.00	1.2%	First Meeting
20	D&R	Planning	Pre-application	Scale D Major Scale Development Meeting	N	1,386.00	1,405.00	1.4%	Follow-Up/ Subsequent Meetings.

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21	D&R	Planning	Pre-application	Scale D Major Scale Development Meeting	N	1,044.00	1,060.00	1.5%	Community Forum Attendance
22	D&R	Planning	Pre-application	Scale E Large Scale Development Meeting	N	4,158.00	4,205.00	1.1%	First Meeting
23	D&R	Planning	Pre-application	Scale E Large Scale Development Meeting	N	2,430.00	2,460.00	1.2%	Follow-Up/ Subsequent Meetings.
24	D&R	Planning	Pre-application	Scale E Large Scale Development Meeting	N	1,044.00	1,060.00	1.5%	Community Forum Attendance
25	D&R	Planning	Pre-application	Scale F Advice on Conditions and material / non material amendments	N	794.40	805.00	1.3%	All Scales
26	D&R	Planning	Pre-application (New)	Scale A Duty Planner Site Visit	N	N/A	180.00	New	Follow-Up Site Visits
27	D&R	Planning	Pre-application (New)	Scale C Medium Scale Informal EIA Scoping Opinion	N	N/A	865.00	New	First Scoping Opinion
28	D&R	Planning	Pre-application (New)	Scale C Medium Scale Informal EIA Screening Opinion	N	N/A	575.00	New	First Screening Opinion
29	D&R	Planning	Pre-application (New)	Scale D Major Scale Informal EIA Scoping Opinion	N	N/A	865.00	New	First Scoping Opinion
30	D&R	Planning	Pre-application (New)	Scale D Major Scale Informal EIA Screening Opinion	N	N/A	575.00	New	First Screening Opinion
31	D&R	Planning	Pre-application (New)	Scale E Large Scale Informal EIA Scoping Opinion	N	N/A	865.00	New	First Scoping Opinion
32	D&R	Planning	Pre-application (New)	Scale E Major Scale Informal EIA Screening Opinion	N	N/A	575.00	New	First Screening Opinion
33	D&R	Planning	Pre-application (New)	Scale F Premium Bespoke service	N	N/A	8,320.00	New	Specialist Consultaion
34	D&R	Planning	Pre-application (New)	Scale F Premium Bespoke service	N	N/A	4,160.00	New	Follow-Up/ Subsequent Meetings.
35	D&R	Planning	Documents & Information	Section 106 and other legal documents	N	28.00	30.00	7.1%	Per Agreement
2.2 Building Control									
36	D&R	Building Control	Demolition Survey and issue of [section 81] Demolition Notice	The standard flat rate charge covers officer time and administrative costs associated with survey, consultation and issue of the notice	N	275.00	280.00	1.8%	Per Application
37	D&R	Building Control	Out of Hours Test Witnessing at developer or owner's request	For test witnessing fire and life safety systems out of working hrs 06:00-09:00 & 17:00-21:00.	N	60.00	65.00	8.3%	£60/Hr Covers Officer 2x Pay
38	D&R	Building Control	Out of Hours Test Witnessing at developer or owner's request	For test witnessing fire and life safety systems out of working hrs 21:00-06:00hrs and weekends	N	120.00	130.00	8.3%	£120/Hr Covers Officer 2x Pay And Cover For Toil
39	D&R	Building Control	Street Naming and Numbering	House or premises addition of a name or name change	N	400.00	405.00	1.3%	
40	D&R	Building Control	Street Naming and Numbering	Naming of Street	N	400.00	405.00	1.3%	
41	D&R	Building Control	Street Naming and Numbering	Renaming a pre-existing street (including realignment and extensions of/to an existing street name area)	N	400.00	405.00	1.3%	

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42	D&R	Building Control	Street Naming and Numbering	New Developments Address creation or Regularisation of Addresses for pre-existing but unaddressed	N	165 - 880	180 - 1,000	9.0% - 13.6%	Number of plots + 5 per plot over 100
43	D&R	Building Control	Street Naming and Numbering	3 rd party obtaining of copy of a single street naming and numbering order and/or definitive street naming and addressing plan	N	20.00	25.00	25.0%	
44	D&R	BC/LC/DC	Ordnance Survey Map Extracts	A4 Scale 1:1250	N	33.00	35.00	6.1%	
45	D&R	BC/LC/DC	Ordnance Survey Map Extracts	A4 Scale 1:2500	N	65.00	70.00	7.7%	
46	D&R	BC/LC/DC	Documents & Information	List of Current Applications	N	275.00	280.00	1.8%	Per Annum
47	D&R	BC/LC/DC	Drawings	A0 Sized	N	10.00	15.00	50.0%	Per Sheet
48	D&R	BC/LC/DC	Drawings	A1 - A3 Sized	N	8.00	10.00	25.0%	Per Sheet
49	D&R	BC/LC/DC	File Retrieval	Research for file retrieval	N	36.00	40.00	11.1%	
50	D&R	BC/LC/DC	File Retrieval	Retrieval of 1 archive box from Storage.	N	20.00	25.00	25.0%	
51	D&R	BC/LC/DC	File Retrieval	Express Retrieval of 1-6 archive boxes from Storage.	N	38.00	45.00	18.4%	
52	D&R	BC/LC/DC	File Retrieval	Additional File Boxes £1 per box up to 20 boxes	N	1.00	1.00	0.0%	
53	D&R	BC/LC/DC	Copies	A4 first page	N	1.95	1.95	0.0%	
54	D&R	BC/LC/DC	Copies	A4 each page thereafter	N	0.25	0.25	0.0%	
55	D&R	BC/LC/DC	Copies	A3 first page	N	5.40	5.40	0.0%	
56	D&R	BC/LC/DC	Copies	A3 each page thereafter	N	0.50	0.50	0.0%	
57	D&R	BC/LC/DC	Professional Advice and Services	Post Search/ Conveyance Related	N	153.00	155.00	1.3%	Per Letter
58	D&R	BC/LC/DC	Professional Advice and Services	Follow-up Duty Service Correspondence	N	63.00	65.00	3.2%	Per Letter
59	D&R	BC/LC/DC	Professional Advice and Services	Enquires requiring response by letter, non-binding.	N	45.00	50.00	11.1%	Per Letter
60	D&R	BC/LC/DC	Professional Advice and Services	Confirmation of Tree Preservation Order / Listed Building Status / Conservation Area	N	22.00	25.00	13.6%	Up to 5 sites/addresses
61	D&R	BC/LC/DC	Professional Advice and Services	Other charges for administrative work	N	45.00	50.00	11.1%	Per Hour
62	D&R	BC/LC/DC	Documents & Information	Copy Decision Notice/ Completion Certificate/ Building Regulation Approval Decision/ Rights of Light Notice	N	20.00	25.00	25.0%	Per Document
2.3 Land Charges									
63	D&R	Local Land Charges	Documents & Information	Copy Of Local Land Charges Search	N	25.00	30.00	20.0%	
64	D&R	Local Land Charges	Documents & Information	Copy of LLC 1	N	10.00	15.00	50.0%	
65	D&R	Local Land Charges	Official Search	Register only (Regular search or NLIS)	N	40.00	40.00	0.0%	
66	D&R	Local Land Charges	Official Search	CON29 (Regular search or NLIS)	N	160.00	170.00	6.3%	
67	D&R	Local Land Charges	Official Search	Total Full Search Fee (Regular search or NLIS)	N	200.00	210.00	5.0%	
68	D&R	Local Land Charges	Enhanced Search Fee	Each additional parcel of land on LLC1	N	6.00	10.00	66.7%	
69	D&R	Local Land Charges	Enhanced Search Fee	Each additional parcel of land on CON29	N	40.00	45.00	12.5%	
70	D&R	Local Land Charges	Enhanced Search Fee	Each additional parcel of land on LLC1 + CON29	N	46.00	55.00	19.6%	
71	D&R	Local Land Charges	Enhanced Search Fee	Part 2 enquiries	N	35.00	40.00	14.3%	
72	D&R	Local Land Charges	Enhanced Search Fee	Cancellation Fee	N	55.00	60.00	9.1%	

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73	D&R	Local Land Charges	Private Registration Fee	Rights of Light Notice (Full or Temporary)	N	150.00	155.00	3.3%	
74	D&R	Local Land Charges	Private Registration Fee	Rights of Light Notice (Definitive Certificate following registration of temporary certificate)	N	10.00	50.00	400.0%	